



Scoil Chroí Naofa

Bunнанadden - Ballymote Co. Sligo. F56 TE24

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CODE OF BEHAVIOUR/DISCIPLINE

The teachers of Scoil Croí Naofa, Bunнанadden worked on a school Code of Behaviour/Discipline policy on the 19th November, 2012. This policy was revised by the staff on the 29th September 2016. The Plan has been approved by the Board of Management.

Rationale:

This Policy is necessary to ensure the maintenance of good order throughout the school and respect for the school environment. It ensures that good behaviour and positive relationships are fostered

Vision Statement:

The aim at our school Scoil Croí Naofa is to provide a safe and pleasant environment for pupils, staff and visitors.

Aims:

This plan is made:

- To ensure the smooth operation of the school
- To create an efficient learning environment
- To help each child develop a positive sense of self
- To develop a sense of responsibility and co-operation towards others
- To develop respect for the property of others and of the school
- To minimise the risk of injury within the school and its environs
- To create a pleasant atmosphere which is geared towards learning

The Yard: Breaktimes

At break-times children exit through the main door.

To return to class the children line up at main doors where they are collected by the class teacher.

A reward system is in place. Each class can earn silver tickets for positive behaviour, which go towards golden time on Friday.

The Yard Rules

1. There is a teacher. on supervision duty during break times.
2. The children remain within the school boundaries under teacher supervision.
3. Rough and dangerous play and bad language are not allowed in the yard.
4. Children may not enter the school building without the teachers permission
5. For their own safety children are encouraged to play in their designated play area.
6. Children must keep the yard free of litter, food wrappers must be disposed of properly. Papers must be placed in the classroom bin before leaving the classroom.
7. Children may only return to the classroom during break-time for toilet breaks after receiving permission from the supervising teacher.
8. Unsupervised access to the G. P. Room is not permitted.

Sanctions in the Yard:

Children who misbehave are:

- (a) given a warning
- (b) put sitting on the bench for a short time.
- (c) name put in the incident book - depending on the seriousness of the incident

The teacher on duty makes a record of the serious incidents in the Incident Book which is kept in the staff room.

BEHAVIOUR IN CLASSROOMS:

- 1. Children will be encouraged to listen attentively in class.
- 2. If they wish to attract the teacher's attention they should do so by raising their hand.
- 3. They should work quietly and to the best of their ability.
- 4. For group/pair work children are required to work co-operatively.
- 5. Children should be kind and respectful to all school staff, visitors and fellow pupils by being mannerly and polite.
- 6. Children should keep their classroom clean and tidy. They should use the litter bins to dispose of paper, wrappers, bottles etc.
- 7. Children must respect school property and the property of other pupils.
- 8. Children should bring a healthy lunch to school.
- 9. Chewing gum, tippex, mobile phones, games consoles, music devices (i-pods, Mp3 Players etc.) and aerosol cans are not allowed in school. Mobile phones, tablets etc. are only allowed in certain circumstances as deemed appropriate by the class teacher (e.g I.T Projects)
- 10. Honesty and truthfulness are encouraged at all times.
- 11. Running or rowdy play in the school building is not allowed.
- 12. On outside trips children must behave properly e.g. sitting quietly on buses, queuing properly, obeying all instructions, being mannerly and polite.
- 13. Children must have the correct books and materials for class
- 14. All homework should be completed.
- 15. Children may not leave the classroom unless requested to do so by the teacher.
- 16. Make-up is not to be worn in school.

School Uniform:

Each child is expected to wear the full school uniform. The full school uniform is as follows:

Plain navy jumper or cardigan
Blue or white shirt with collar
Navy trousers, skirt or pinafore

Each jumper should have some mark of identification.

Parents are asked to send in a note if for any reason uniforms are not worn.

School opening and Closing times:

The school day starts at 9.20 a.m. and children are expected to enter promptly. School closes at 2.00 p.m. for Infant classes and 3.00 p.m. for all other pupils.

School Attendance:

The Education welfare Act 2000 stipulates that the Túsla (Child and Family Agency) must be notified of the names of any pupil who is absent for 20 days or more in a school year.

All absences should be explained by a note from parents.

Homework:

It is the policy of the school to assign an age appropriate amount of homework on a regular basis. Children are expected to complete their homework neatly and to the best of their ability. Parents are strongly advised to take an active interest in their child's homework and to sign their homework notebook each night.

Each child should have a homework notebook which a parent signs each night. Both parents and teachers may use this notebook as a means of communication.

Parent/Teacher Meetings:

Parent/Teacher meetings are held on an annual basis, generally in October/November. This gives parents the opportunity to discuss any concerns they may have.

Teachers are happy to meet with parents after school. We would ask that a prior appointment be made by telephone as a planned meeting is a more productive.

If a parent has a concern regarding their child they must speak to the class teacher. If the issue remains unresolved they may then go to the principal.

Should a parent have reason to discuss the behaviour of another child they must follow the procedure outlined above. Under no circumstances are parents permitted to approach other children within the school/school grounds. If a teacher witnesses threatening behaviour towards another child or has it reported to them by a child or parent it will be dealt with in the following way.

- The school will contact the parent in question.
- If the matter remains unresolved it will be brought to the attention of the Board of Management.

Strategies to Encourage Good Behaviour:

Praise should be given for good work and behaviour. It may be given by any of the following:-

- A quiet word of praise
- A comment in the pupil's exercise book
- A visit to another teacher or to the Principal for commendation
- A word of praise in front of a group or class
- A system of merit marks – Golden Time on Friday
- Delegating some special responsibility or privilege, e.g. doing messages, getting out to do photocopying, getting out to the Library Van etc.
- A mention to parents either written or verbally

Disapproval of Unacceptable Behaviour:

Strategies to show disapproval of unacceptable behaviour may include:

- Reasoning with the pupil
- Reprimanding (including advice on how to improve)
- Temporary separation from peers, e.g. being sent to another classroom for a period of time.
- Loss of privileges
- Detention during a break
- Prescribing additional work
- Referral to Principal Teacher
- Communication with Parents
- Misbehaviour on schools outings including sports events will result in children remaining in school on the next occasion. Parents will be informed in writing in such cases.

Teachers shall keep a written record of all instances of serious misbehaviour.

Before resorting to serious sanctions e.g. suspension, the normal channels of communication between school and parents will be utilised. Parents will be involved at an early stage rather than as a last resort.

Communication with parents will be verbally or by letter depending on circumstances. The parents concerned will be invited to come to the school to discuss their child's behaviour. For gross misbehaviour or repeated instances of serious misbehaviour suspension will be considered. Where there are repeated instances of serious misbehaviour, the Chairperson of the Board of Management will be informed and the parents will be requested in writing to attend at the school to meet the Chairperson and the Principal Teacher. If the parents do not give an undertaking that the pupil will behave in an acceptable manner in the future the pupil may have to be suspended for a temporary period.

In the belief that the most effective schools tend to be those with the best relationships with parents, every effort will be made by the Principal Teacher and Staff to ensure that the parents are kept well informed, that the school provides a welcoming atmosphere towards parents and that parents are told not only when their children are in trouble, but when they have behaved particularly well.

This Code of Discipline has been sanctioned by the Board of Management and will be reviewed in October 2019. A Copy of the Code of Discipline is available in the School.

Signed: _____ Date: _____
Chairperson B.O.M.

Signed: _____ Date: _____